



NATIONAL NUCLEAR REGULATOR

For the protection of persons, property and the environment
against nuclear damage

REQUIREMENTS DOCUMENT

No.	Title	Rev.
RD-009	VERBAL EMERGENCY COMMUNICATION WITH THE NATIONAL NUCLEAR REGULATOR: NATURALLY OCCURRING RADIOACTIVE MATERIAL	2



professionalism



integrity

UNRESTRICTED



value our people



excellence

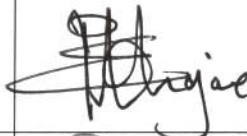





teamwork



openness &
transparency

APPROVAL RECORD

ACTION	NAME	DESIGNATION	SIGNATURE	DATE
PREPARED	Mr P. Mohajane	Programme Manager: NORM		31/03/2015
	Mr S Pheto	Chief Inspector: NORM		31/03/2015
RECOMMENDED FOR APPROVAL	Mr O Phillips	Senior Manager: SARA		31/3/2015
APPROVAL	Ms D Kgomo	Senior Manager: CAE		31/3/2015

REVISION HISTORY

Rev. No.	Date Approved	Nature of Revision
02		Second Issue

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1. PURPOSE

To describe the procedure which nuclear authorisation holders or users and transporters of radioactive material must follow to notify the National Nuclear Regulator (NNR) of an occurrence which requires urgent notification, in terms of an Authorisation granted under sections 21 and 22 of the National Nuclear Regulators Act, (Act No 47 of 1999) or of any other emergency situation associated with any activity involving radioactive material, or to request an emergency Authorisation change.

2. SCOPE

This procedure applies to:

- 2.1 Holders reporting a nuclear occurrence or requesting an emergency Authorisation change in terms of a Authorisation granted under sections 21 and 22 of the National Nuclear Regulators Act, (Act No 47 of 1999).
- 2.2 Transporters of radioactive material reporting an incident to the NNR.
- 2.3 Any other authority or organization needing to report an accident or incident involving radioactive material.

3. PROCEDURE

The preferred communication method is by telephone during all hours. An NNR representative must be contacted as per attachment 1 by telephoning in sequence from the top of the list until one person is contacted to receive the notification message. The NNR will then respond in accordance with an internal procedure.

An occurrence notification message should include the following: date, time and location of occurrence; brief description of the occurrence; contact person and telephone numbers.

An emergency Authorisation change request should include the following: brief description of the emergency Authorisation change request; contact person and telephone numbers.

4. BACK-UP NOTIFICATION PROCEDURE

In the unlikely event of the telephone system being out of order it is recommended that an NNR representative be directly visited at the NNR offices (working hours) or that the SA Police be requested to deliver the notification message.

5. ATTACHMENT 1: LIST OF NNR REPRESENTATIVES

Phone from the top until one person is contacted.

NAME	CELLULAR TELEPHONE (After hours)	WORK TELEPHONE (07:45 - 16:30)
Mr S Pheto	(082) 901 7267	(012) 674 7107
Mr D Sennanye	(082) 886 2571	(012) 674 7124
Mr M Skosana	(082) 886 2568	(012) 674 7155
Mr M Netshimbupfe	(072) 612 9556	(012) 674 7114

NNR TELEPHONE (RECEPTION): (012) 674 7100

NNR FAX: (012) 663 5513